



BGS Pharmacy Partners, Inc. is a national specialty care pharmacy company. BGS provides consulting, management and drug dispensing to the acute, sub-acute, correctional and alternate care markets. Our growth strategy is based on providing outstanding patient care and clinical expertise through our network of pharmacies.

ACCOUNTING MANAGER Grapevine, Texas

We currently have an exceptional opportunity for an Accounting Manager at our corporate headquarters in Grapevine, Texas. This position will be responsible for establishing financial status by developing and implementing systems for collecting, analyzing, verifying, and reporting financial information and managing the Accounting department staff. Other duties will include:

- Responsible for all management functions of the accounting department including recruiting, training, scheduling, coaching, enforcing policies and procedures and disciplining employees.
- Responsible for communicating job expectations, department planning, department and employee monitoring, performance appraisals, reviewing job contributions, planning and reviewing compensation.
- Achieves accounting operational objectives by contributing accounting information and recommendations to strategic plans and reviews.
- Prepares and completes action plans, implements production, quality and customer service standards.
- Resolves problems, completes audits, identifies trends, determines systems improvements and implements change.
- Meets accounting financial objectives by forecasting requirements, assisting Controller in preparing annual budgets, scheduling expenditures, analyzing variances, and initiating corrective actions.
- Confirms financial status by monitoring revenue and expenses.
- Coordinates the collection, consolidation and evaluation of financial data and prepares special reports.
- Maintains accounting controls by establishing a chart of accounts. Defines accounting policies and procedures.
- Guides other departments by researching and interpreting accounting policy and applying observations and recommendations to operational issues.
- Maintains financial security by establishing internal controls.
- Avoids legal challenges by understanding current and proposed legislation in healthcare, enforcing accounting regulations and recommending new procedures.

TO QUALIFY, job candidates will have:

- Accounting degree preferred.
- Healthcare experience preferred.
- Must have at least 5 years of accounting experience including managing accounting staff.
- Must have experience in developing budgets, legal compliance, tracking expenses and SFAS Rules.
- Proficiency in Microsoft Office (Word, Excel, PowerPoint) required.
- Must have excellent oral and written communication skills.
- Must be very organized, disciplined and detail oriented.
- Must be able to work with minimal supervision.

We offer a congenial work environment, a competitive salary, and an excellent benefits package. Qualified applicants should submit a resume and cover letter including salary requirements via email to **careers@bgspharmacy.com**. **Applicants must reference code "A2M" in the subject line of all emails to be considered for this position.**

All qualified applicants will receive consideration for this position without regard to race, color, religion, sex, national origin or ancestry, disabled veterans and veterans of the Vietnam era.

EOE M/F/D/V

www.bgspharmacy.com